

Grand Isle Consolidated Water District

April 15, 2026 Monthly Meeting Minutes

Meeting opened at 6:31pm.

Present at water plant: Water Commissioner Michael Inners and Online were David Banks, Matthew Brooks, Rick Koller and Janine Banks, SOS Operators Joe Danis and Warren Steadman (warren was at the water plant). Online was Michael (last name unknown) who did not speak. A&E was not present.

Additions to the Agenda

Under Questions from members - Request for help with bill from a leak

Review of previous meeting minutes

Janine added a "Respectfully Submitted by" line... Motion to approve by Matthew B, seconded by David B, motion passes unanimously.

Questions from Members

Joe explained that a member received a \$750 bill after having a leak and he asked for some help with that bill. Appears to be a seasonal property, he had someone checking on the property and they found the leak, immediately called a plumber and had it fixed. It was the first time this has happened to this member. Discussion ensued. Motion by Michael I. to deduct his average bill from the total and we would forgive half the remaining bill. DLB seconded and it passed unanimously.

Joe would like general guidance to follow so to avoid bringing each case to the board. Consensus was that any bill under \$1000 that were not caused by negligence could be treated the same as above and any others would come to the board.

Operator's Report

Calgon is coming May 11th at 8am to change carbon in the filter last changed in 2019. We did not have to send a sample of the carbon this time.

The new chemical feed pumps doing well.

Joe noted that the valves on the filter train are no longer available so when a replacement is needed, it will be problematic and require a plumber.

Engineer's Report

Easements – Parker Law emailed Janine saying there are still two that need to submit the Authorization form, one signed the wrong easement version and one they still don't have. Janine is chasing them down.

Step III application – Capacity Evaluation completed and submitted 3/23. Our application is progressing nicely now.

Joe said he thought the Pre-bid meeting yesterday went well with 6 companies coming and interested in bidding. The Bid Opening will be attended by Janine and Michael I as well as A&E.

Treasurer's Report

Audits- 2023 and 2024 are in the auditors' hands. Not working on 2025 yet but it will be done this year.
Budget is on track. Propane will be above budgeted cost as will the audit because we are doing several years.

IT Committee Report

NTR. Matthew will be posting info about the Pipeline Project as it gets underway and is reaching out to other GI pages to get traffic directed to us.

Old Business

Open Commissioner positions – Keep talking to your neighbors and friends in town!
Policy to charge members for water emergencies when negligence is evident. Janine proposed the following and after tweaking the last sentence it was motioned to be accepted by Janine B. and seconded by Michael I. All in favor and the motion passed.

Policy to Charge Members for Repeat Emergency Calls

District Members are responsible for protecting their meter and water lines from freeze-ups and leaks. The District may impose a fee equal to its cost for personnel called out to service a water emergency if it is a repeat situation or one deemed by the District to have been avoidable if the Member had taken reasonable steps to prevent the occurrence. This fee may include a minimum number of man-hours, travel time, materials, an overtime pay rate and other possible miscellaneous costs.

New Business

Capitol Plan Development – A list of major equipment, expected replacement date and estimated costs. Michael I. said NWRPC could help with a template. Joe and Warren are spearheading this.

Motion to adjourn at 7:31pm by Michael I. and seconded by Janine B.

Respectfully Submitted by Janine Banks, Board Chair and acting Clerk, April 15, 2026

SOS Monthly Report:

MONTHLY REPORT

April 2026

1. Two samples were taken for coliform testing. Both samples were “absent”. Monthly backwash data was taken and the monthly report sent to the Watershed Management Division. The monthly Water Operations report was sent to the Drinking Water and Groundwater Protection Division.
2. Letters were sent out to the large users notifying them of their increase in debt and base rates.
3. Water was shut off to 180 East Shore South for a plumber to repair a leak. A new meter assembly needed to be installed.
4. An agreement for Calgon was signed and submitted. The carbon changeout for filter 2 is scheduled for May 11th.
5. Roberts energy repaired a small propane leak on the empire heater in the hallway to the GAC room. The leak was no more than what a pilot would use.

6. Mark Mallette installed the new coagulant chemical feed pump. These new chemical feed pumps have been working great. They require minimal maintenance and hold consistent dosages.
7. Mark started to download the PLC software. Instrumart has been contacted to get a code or password that we do not have. Everything is still working as needed. This software is to change the plc program if needed.
8. A valve on Kintetico filter 5 had a steady leak coming from the threads/body of the valve itself. The valve was taken apart and thoroughly cleaned. When reinstalled, the leak stopped. There are currently no replacement valves for this filter train. We do have 2 valves for the first 4 filters.
9. Gale Legal Group was contacted regarding the lien at 3 Canoe Road. The lien was not paid when the property sold. The lien was listed in town records with the same name but the address at 4 Canoe Road. The sellers and buyers attorneys have been in contact to get the final bill. No payment has been received yet.
10. The most recent set of pipeline replacement plans was reviewed by SOS. Some minor changes were requested at a meeting with A&E. ex. Curbstop locations, size of service lines and adding a meter pit.
11. A meter assembly installation was inspected at 11 Longmeadow Camp Rd.
12. A connection agreement was approved and signed for 6 Landing Lane.
13. Process equipment has been calibrated. Hach calibrated the Chlorine analyzer for their annual maintenance agreement.
14. 3 allocation letters were written for 57 Pearl St, 552/554 West Shore Road.
15. Curbstops in the pipeline replacement area are being marked with gradestakes painted blue.
16. Approved and signed a connection agreement for 27 Faywood Rd.
17. Approved and signed a connection agreement for 42 Whites Lane North.
18. Witnessed tap at 6 Landing Lane.

BILLINGS AND COLLECTIONS

1. As of April 9th, 2026, accounts receivable is \$147552.39
2. No Lien was released, one lien is pending and no liens were filed.
3. The balance of the 4 outstanding liens is \$11233.60.
4. 27 customers used the ACH draft to pay their accounts.