

Grand Isle Consolidated Water District  
Meeting Minutes  
September 17, 2025  
6:30 PM

Monthly meeting of Water Commissioners held online and in person at the Water Plant.  
Present: Commissioners Court Perry, Janine Banks, David Banks, Matthew Brooks and Michael Inners. SOS Operators Joe Danis and Warren Steadman. Aldrich & Elliott Engineer Michael Mainer.

#### Additions to the Agenda

None

#### Review of Previous Meeting Minutes

Court moved to approve the August minutes and David seconded. All in favor and motion passed.

#### Questions from Members

Court got a call from a member about the new payment address and he assured them that mailing to Boston was correct.

#### Operator's Report

In addition to the monthly report, the new computer was set up by Tech Group and we have security on it. The SCADA software is ordered. The new software purchased includes a yearly subscription for updates. \$6900 was the quote last spring. Exact timeline unsure. Hallum ICS is doing this work.

Meter Access – Penalty letters have been mailed. We received a call from one member that the letter applies to and they are fixing the crawlspace so we can have access. Bills are going out now so we will access the penalty but credit them if the access is allowed in a timely manner this fall.

Easements. As noted in the Engineer's email report (below), easements are coming back slowly. Janine volunteered to place reminder calls to those still outstanding to try and move this process along.

#### Engineer's Report, via email:

Hi Everyone,

- I believe one more easement has been signed over the past month. Less the easements that Harry Parker was coordinating himself, and the easements that are still up in the air due to property ownership questions, the following are ready to be signed but haven't been:
  - Toof
  - Rittenburg

- Bullis, Carolyn
  - Bullis, Dwight & Monica
  - Hutchins
  - Beaulieu
  - Dahan & Hutchins
  - Bellows & Morse
  - Lekka
  - Ward
  - Cobb
  - Gentile
  - Hemingway
  - Otis
  - Begin
  - Baker
  - Lawrence
  - Giles
- Just calling folks attention to this funding opportunity  
<https://www.vtbondbank.org/resource/small-system-capacity-resiliency-program-round-2-tier-2-grants> Applications are due in late October, so we have time. This is just plain grant funding, i.e. not a loan, and would be used to reduce the total loan amount on the project.

There is about \$1,000,000 available, with a per-project cap of \$250,000. Given the amount of interest from other systems, I think your best likelihood of success would be to request a fairly modest amount of maybe \$50,000-\$75,000. There will likely be a few more rounds of this issued over the next 18 months.

Thanks  
-Mike

**Michael Mainer, PE**, Project Engineer

Aldrich + Elliott, PC

M. Inners had a few questions about the Wetlands permit and notification letters. Janine volunteered to print and mail the 65 notification letters and would have done by the weekend so the permit may be submitted next week. Payment for the permit application will need to be made at that time.

As for the Grant, Janine, M. Inners & Joe will meet 9/29 at 4pm at the water plant to complete the grant application.

Treasurer's Report

Shared the budget report. On track for being 2/3 thru the year. CDs making

some money and he has renewed as needed.

Billing Transfer progress – Going well. A few bugs still but no big things.

Credit Card payment proposal – Elavon. It is a payment portal and will not be integrated with our accounting system. Member will tell it how much to pay through a Credit Card transaction and the money will be deposited into our account. Customer pays the 3% and it goes directly to the bank. We pay nothing, and we do not see or store any credit card or bank account information. AN ACH payment by customer costs us 35 cents per transaction. It comes with a free hand held payment unit Joe can bring with him to disconnections. M. Inners motioned to accept the Elavon plan as proposed and Court seconded it. All in favor and the motion passed. A Pay Now button will be added to our website and a possible QR code on the bills.

Tax sales coming up and M. Inners plans to attend. 3 Canoe Rd. and 2 others. Attending the late September tax sales to make sure the buyer knows we have a lien on the property and that we intend to collect the monies owed to us at this sale.

#### IT Committee Report

Matthew read over the contract with Tech Group and sent Janine a summary. He will be going to the plant to meet with Joe and get a better understanding of what equipment and software we have that falls under the contract.

#### Old Business

Open Water Commissioner positions. Janine was at the Westside Village annual meeting and gave a spiel looking for volunteers, but none have come forward so far. Matthew had suggested a Facebook page and we need to discuss this in October.

Plowing Contract – we have one proposal so far. Opening is Sept 30<sup>th</sup>.

#### New Business

Annual meeting and Dec. regular meeting date. David and Janine will not be present at the December Annual or regular meetings so the regular meeting will not have a quorum. After much discussion it was determined that the Annual meeting does not require a quorum of Commissioners as it is the members who attend that vote and there is no quorum of members needed. However, there will be no Dec. regular meeting.

7:51pm adjourned – Court made the motion and all were in favor.

Respectfully submitted by Janine Banks, September 22, 2025

SOS Operators emailed report:

GRAND ISLE CONSOLIDATED WATER DISTRICT  
MONTHLY REPORT  
September 2025

## ACTIVITIES COMPLETED

1. Two samples were taken for coliform testing. Both samples were “absent”. Monthly backwash data was taken and the monthly report sent to the Watershed Management Division. The monthly Water Operations report was sent to the Drinking Water and Groundwater Protection Division.
2. A leaking water meter was repaired at 2 Star Road.
3. Cyanotoxin samples are continuing through mid-November. So far, they have all been negative.
4. Annual cycling of our mainline valves has started.
5. SOS met with the owners of 2 different properties about water connections. We expect to see an agreement for each before the end of the year.
6. 4 final reads were submitted to Crystal for closings.
7. 2 updated easement maps were sent out to customers that requested changes.
8. The generator sent an alarm due to a low coolant level during its weekly cycle. SOS tried to run the generator manually and the same thing happened again. Milton Cat was called. They found a small coolant leak in one of the hoses. The fluid was topped off.
9. The 3<sup>rd</sup> quarter water meter readings have been completed.
10. 9 24hr disconnects were posted. 1 pending shut off.

## BILLINGS AND COLLECTIONS

1. As of September 10, 2025, accounts receivable is \$38027.99.
2. One Lien was released, and one lien is pending.
3. The balance of the 3 outstanding liens is \$10179.03.
4. 12 customers used the ACH draft to pay their accounts.